

CHARTERED INSTITUTE OF HUMAN RESOURCE MANAGEMENT (CIHRM), GHANA JULY 2024 EXAMINATION NOTICE

CIHRM, Ghana wishes to inform learning partners and all students of the following guidelines regarding the July 2024 examination

1. Examination Registration begins from Saturday, May 18, 2024.

(a) Regular Exam Registration: May 18 – June 1, 2024

Exam Fee per Paper

Level 1: GHS 270.00

Level 2: GHS 300.00

Level 3: GHS 350.00

Student Subscription: GHS150.00

(b) Late Exam Registration: June 3 – June 8, 2024

Exam Fee per Paper

Level 1: GHS 405.00

Level 2: GHS 450.00

Level 3: GHS 525.00

Student Subscription: GHS150.00.

2. All payments including outstanding fees should be made into the Institute's **Fidelity Bank Account No. 1050017376518** or **Standard Chartered Bank Account No. 0100100589100** and send a scanned pay-in-slip with the filled exam registration form to: **examinations@cihrmghana.org**

3. **Alternative Payment:**

Alternatively, payments may be done through the Institute's Momo Line:

Step 1: Send payment to **0546112127**.

Step 2: Use Your Index number (eg CIHRM 600/21) as Reference.

Step 3: Send screenshot of payment and Filled Exam Registration Form to **examinations@cihrmghana.org**

Step 4: Kindly ensure that you pick up your receipt from the HR Institute.

4. **Other Regions**

Students from other regions should kindly contact their respective Learning Partners for registration and payments.

5. **STUDENT ID CARDS**

Kindly note that students are required to carry their ID cards to the Examination Hall. Please contact your respective Coordinators and learning partners for your ID Cards.

6. July 2024 Examination Timetable.

Examinations will take place from **July 22- August 1, 2024**

Please find below the provisional July 2024 Exam Timetable.

7. Examination Registration Form

Find below the exam registration form.

NB: Students are required to **FILL** Examination Registration forms and **PAY** Exam Registration and any outstanding fees during the exam registration period.

Thank you.

Sincerely,

CIHRM

CHARTERED INSTITUTE OF HUMAN RESOURCE MANAGEMENT, GHANA

JULY 2024 PROVISIONAL EXAMINATION TIMETABLE

Date	Level	Courses	Venue(s)*	Time
July 22, Monday	Level 3	Business Communication	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
July 23, Tuesday	Level 1	General Psychology	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
	Level 2	Organizational Behaviour		11: 00am-2:00pm
July 24, Wednesday	Level 3	Legal Aspects of Human Resource Management	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
July 25, Thursday	Level 1	Introduction to HRM	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
	Level 2	Introduction to Industrial Relations		11: 00am-2:00pm
July 26, Friday	Level 3	Industrial Relations Practice	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
July 29, Monday	Level 1	Business Statistics	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
	Level 2	Accounting		11: 00am-2:00pm
July 30, Tuesday	Level 3	Human Resource Development Practice	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
July 31, Wednesday	Level 1	Principles of Management	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm
	Level 2	Introduction to HRD		11: 00am-2:00pm
August 1, Thursday	Level 3	Recruitment and Compensation Management	Accra Kumasi Takoradi Ho Sunyani	11: 00am-2:00pm

NB: Kindly note that Examination Venues will be communicated in due course. For enquiries, please call the following contact numbers of the respective Learning Partners

The HR Centre, Accra: + 233 (0) 269220210 / + 233 (0) 242438758

Quick HR Solutions, Kumasi: + 233 (0) 205111921 / + 233 (0) 242311260

Corporate Excellence Consult Ltd (CECL), Takoradi: + 233 (0)307002727 / +233 (0) 579676146.

Ghana Institute of Leadership and Development Studies (GILDS), Ho: +233 (0) 249866155 /+ 233 (0) 262 254 465

Softadvisory Consulting and People Intelligence, Sunyani: +233 (0) 0543872212

PROFESSIONAL CERTIFICATION PROGRAMME
EXAMINATION REGISTRATION FORM

Student Particulars

First Name(S).....Last Name(S).....

Other Names Student Number:

Postal Address.....

Telephone No.:.....Email:.....

Examination Particulars

Exam Year:**Month:**.....

Level you are applying to sit: Level 1 Level 2 Level 3

Exams Centre: Accra Kumasi Takoradi Ho Sunyani

Level 1

- 01: General Principles of Mgt.
- 02: Intro. to Human Resource Mgt
- 03: General Psychology
- 04: Business Statistics

Level 2

- 05: Organizational Behaviour
- 06: Intro to Human Resource Development
- 07: Fundamentals of Accounting
- 08: Introduction to Industrial Relations

Level 3

- 09: Legal Aspects of HRM
- 10: Industrial Relations Practice
- 11: Recruitment & Compensation Mgt.
- 12: Human Resource Development Practice
- 13: Business Communication

Signature:.....Date:.....

FOR OFFICE USE ONLY

Amount paid:Receipt No:Date Received:

Applicant Meets Examination Requirements: Yes No

Name Of Officer Processing Form:

Signature:.....Date:.....